

# Cabinet

**Date & time**

Tuesday, 24  
September 2019 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Angela  
Guest  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
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**Chief Executive**

Joanna Killian

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or  
angela.guest@surreycc.gov.uk



**We're on Twitter:**  
**@SCCdemocracy**

**Cabinet Members:** Mr Mel Few, Mr Matt Furniss, Mr Mike Goodman, Dr Zully Grant-Duff, Mrs Julie Iles, Mr Colin Kemp, Mrs Mary Lewis, Mrs Sinead Mooney, Mr Tim Oliver and Ms Denise Turner-Stewart

**Deputy Cabinet Members:** Mrs Natalie Bramhall, Miss Alison Griffiths and Mr Mark Nuti

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Angela Guest on 020 8541 9229 or 020 8541 9075.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 16 JULY 2019**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 PROCEDURAL MATTERS**

### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (18 September 2019).

### **b Public Questions**

The deadline for public questions is seven days before the meeting (17 September 2019).

### **c Petitions**

The deadline for petitions was 14 days before the meeting, and three petitions have been received:

1. "We demand reinstatement of full waste disposal services at Warlingham CRC" – 513 signatories – Lead petitioner: Mr Geoffrey Kempster
2. "Keep Cranleigh CRC open" – 2,756 signatories (includes online and paper petitions) – Lead petitioner: Hanna Nicholson
3. "Stop the charge for disposing of wood, bricks and concrete at CRCs" – 1,112 signatories – Lead petitioner: Mr Tim Harding

- d Representations received on reports to be considered in private**
- To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.
- 5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**
- A report from the Communities, Environment & Highways Select Committee, being held on 19 September, is expected in relation to item 9 – Making Surrey Safer.
- 6 LEADER / DEPUTY LEADER / CABINET MEMBER / STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 1 - 8)
- To note any delegated decisions taken by the Leader, Deputy Leader, Cabinet Members and Investment Board since the last meeting of the Cabinet.
- 7 SCHOOL PLACE PLANNING: STRATEGY FOR SPECIALIST PLACEMENTS** (Pages 9 - 20)
- As part of the SEND transformation plan, approved by cabinet on 29 January 2019 a recommendation was made to provide more specialist school places in Surrey– in specialist provision in mainstream schools and in special schools – so that children with special educational needs and / or disabilities (SEND) could be placed closer to home. Accordingly, officers have drafted a ten year place planning strategy, the aim of which is to provide a greatly improved environment for children with the highest level of specialist needs and increase their outcomes through more newly-built or refurbished state-funded, local provision.
- [The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*
- 8 CAPITAL STRATEGY FOR SPECIALIST SCHOOL PLACEMENTS** (Pages 21 - 32)
- This paper sets out the current position with regard to the SEND capital programme, and recommends approval to progress with specific capital projects over a 4 year period from 2019/20 to 2022/23. Further work is underway to assess the needs for the service over a 10 year period.
- [The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*
- 9 MAKING SURREY SAFER - OUR PLAN 2020 - 2023** (Pages 33 - 204)
- The vision of Surrey Fire and Rescue Service (SFRS) is to make Surrey a safer place to live, work, travel and do business. This means thinking differently about how to deliver prevention, protection and response activities and finding better ways of working with partners, residents and businesses. The detail of how we intend to do this is set out in Making Surrey Safer – Our Plan 2020-2023 (“Our Plan”).

*[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*

- 10 SURREY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2018/19** (Pages 205 - 236)

The Surrey Safeguarding Adults Board (SSAB) is a statutory Board with responsibilities set out in the Care Act 2014. It is a statutory duty for all Safeguarding Adult Board's to publish an annual report. To support the transparency of the work of the Board, the Annual Report (Annex 1) is presented to Cabinet.

*[The decisions on this item can be called in by the Adults and Health Select Committee]*

- 11 MONTH 4 FINANCIAL MONITORING REPORT** (Pages 237 - 244)

This report summarises the most significant issues for the Council's 2019/20 financial position as at 31 July 2019 for revenue and capital budgets. Annex1 provides further details on service budgets, expenditure to date and year-end forecast.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 12 SURREY COUNTY COUNCIL PREPARATIONS FOR EXITING THE EUROPEAN UNION (BREXIT) - 31 OCTOBER EXIT DATE** (Pages 245 - 262)

This report updates Cabinet on the ongoing work Surrey County Council and partners are undertaking to prepare for all eventualities of Britain's anticipated exit of the European Union on the 31 October 2019. The context surrounding Brexit is changing rapidly, so this report reflects the position at the time of drafting.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 13 SURREY COUNTY COUNCIL RESPONSE TO THE STATUTORY HEATHROW AIRPORT EXPANSION CONSULTATION** (Pages 263 - 296)

The statutory consultation on Heathrow Airport's Preferred Masterplan for the future expansion of the airport ran between 18 June 2019 and 13 September 2019. This was scheduled to be the last public consultation in advance of Heathrow Airport Limited (HAL) submitting an application for a Development Consent Order (DCO) to the Planning Inspectorate (PINS) for examination under the provisions of the Planning Act 2008 for determining Nationally Significant Infrastructure Projects. The draft consultation response attached at Annex 1 has been produced in consultation with Surrey County Council services impacted by the scheme and provides commentary on the specific issues that are likely to significantly affect Surrey residents, businesses and county council service interests.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- 14 INTERIM PROCUREMENT FORWARD PLAN** (Pages 297 - 300)
- The revised Procurement and Contract Standing Orders agreed by the Council in May 2019 require the preparation of an Annual Procurement Forward Plan during the business planning cycle. This new approach will be implemented in full for 2020/21, with a plan being considered by Cabinet in December. However, currently we are in a transitional phase and there is no such plan in place for the projects underway or due to start in the financial year 2019/20. To ensure transparency and oversight Cabinet are therefore asked to approve an Interim Procurement Forward Plan to cover this activity.
- NB: A Part 2 annex is at Item 18
- [The decisions on this item can be called in by the Resources & Performance Select Committee]*
- 15 MOVING CLOSER TO RESIDENTS: A WORKFORCE FOR THE FUTURE** (Pages 301 - 308)
- As part of the council's ongoing transformation programme, it is making significant cultural and structural changes to the way it operates to benefit residents. In addition, the council is committed to modernising its ways of working as well as recruiting and retaining a workforce fit for the future. This report focuses on the need to accelerate the development of our workforce and new ways of working, as set out in the council's Organisation Strategy 2019-2023.
- [The decisions on this item can be called in by the Resources & Performance Select Committee]*
- 16 UPDATED STATEMENT OF COMMUNITY INVOLVEMENT** (Pages 309 - 352)
- The Statement of Community Involvement (SCI) is the County Council's public statement of how it engages with the public and consultees on planning applications and planning policy documents. It is a statutory requirement to produce the SCI and to keep it up to date. The current SCI was adopted in 2015 and this revision takes account of changes in legislation and policy.
- 17 EXCLUSION OF THE PUBLIC**
- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## **PART TWO - IN PRIVATE**

- 18 INTERIM PROCUREMENT FORWARD PLAN** (Pages 353 - 368)
- This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).
- [The decisions on this item can be called in by the Resources & Performance Select Committee]*
- 19 COMMERCIAL PROGRAMME (WASTE) UPDATE** (Pages 369 - 374)
- This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).
- The Chairman of the Communities, Environment & Highways Select Committee has been notified of the decision to be made on this Part 2 item but not waived the right to call-in the decision for scrutiny.
- [The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*
- 20 DISPOSAL OF WATERMAN HOUSE AND THE FORMER YOUTH CENTRE, WOKING** (Pages 375 - 404)
- This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).
- This report is dealt with under Standing Order 55.1 (General Exception) as it has not been on the Forward Plan for at least 28 days before the decision is to be made. The Chairman of the Resources and Performance Select Committee has also waived the right to call-in on this item.
- 21 PUBLICITY FOR PART 2 ITEMS**
- To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**Joanna Killian**  
**Chief Executive**  
Monday, 16 September 2019

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*